

**OFFICE ORDER**

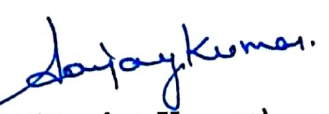
In supersession of all earlier orders, the work allocation in respect of following officer/official is made as under:

S. No.	Officer/official details (S/Shri)	Designation	Fresh work allocation
1.	Prahalad Singh	PPS	O/o Hon'ble Minister (MSME)
2.	Gulshan Kumar	PPS	Personal Section of ADC(AL)
3.	Surekha Mohan	PPS	Personal Section of AS&DC
4.	Pushpanjali Mishra	PS	Personal Section of JDC(RA)
5.	Babu Ram	PS	Personal Section of AS&DC
6.	Sanjeev Kumar	PS	Personal Section of ADC(PK)
7.	Jyoti Yadav	PS	Under Posting
8.	Raju Kumar*	PA	Personal Section of Dir (DDG)
9.	Usha Rani	PA	Personal Section of JDC(SD)
10.	Jay Singh Meena	PA	Hindi Section
11.	Akeel Ahmed	PA	Personal Section of AS&DC (after superannuation of Ms. Surekha Mohan, PPS)
12.	Kirtika	Steno Grade 'D'	Personal Section of ADC(RKR)
13.	Anjali Sharma	Steno Grade 'D'	Personal Section of JD(SK)
14.	Hari Paswan	Steno Grade 'D'	Personal Section of JDC(DA)
15.	Gaurav	Steno Grade 'D'	Personal Section of Dir(RKY)
16.	Shakshi Kumari	Steno Grade 'D'	Personal Section of Dir(VG)
17.	Hardeep Singh	Steno Grade 'D'	Personal Section of JDC(DA)
18.	Praduman Kumar	Steno Grade 'D'	Personal Section of JD(RKKP)
19.	Ankit Kumar**	Steno Grade 'D'	Personal Section of JD(DK)
20.	Abhinav Shukla	Steno Grade 'D'	Personal Section of JD(YKS)
21.	Priya	Steno-II	Personal Section of Dir(RK)
22.	Narender Kumar	Steno-II	IEDS Cell
23.	Rahul Bushan	Steno-II	Personal Section of DDG(AB)
24.	Sarvesh Giri	Steno-II	Personal Section of ADC(SK)
25.	Bhavay Mitra	Steno-II	Personal Section of DDG(NK)
26.	Mala	Steno-II	Administration (P&T) section
27.	Pushpraj	Steno-II	O/o Hon'ble MoS (MSME)

\* After superannuation of Dir(DDG), he will report to Dir(SKV)

\*\* After relieving of JD(DK), he will report to ADC(SK)

2. This issues with the approval of the Competent Authority.

  
(संजय कुमार)/(Sanjay Kumar)

उप निदेशक (प्रशासन) /Deputy Director (Admn)  
Contd..P/2

To,  
**All above officers/officials concerned.**

Copy to:

- 1) PPS to AS&DC(MSME);
- 2) O/o DDGs/ADCs/JDCs/Directors/Jt. Directors, O/o DC(MSME);
- 3) Officers/officials posted in concerned division/section;
- 4) IEDS Cell/Vigilance/Library/GA/R&I/Coordination Division, O/o DC(MSME);
- 5) SENET Division-to upload the copy on office website;
- 6) Personal file/office order folder/guard file.